



Dear Coaches and Managers,

On behalf of the Russell Minor Hockey Association, we would like to welcome you to our U13 House League Tournament. This package of information includes important information pertaining to our upcoming tournament.

Your team will be playing a minimum of 3 games between **Friday November 17th and Sunday November 19th, 2023**. Please refer to the schedule on our website www.russellwarriors.ca to confirm times for your games. Notifications will be sent when the schedule becomes available. All games will be played at the Russell Arena located at 1084 Concession Street, Russell. Prior to each game, the Head Coach or Team Manager must register the participating players by completing and signing the Game Sheet which will be at the Registration Desk on the main floor in the arena. You will be asked for contact information so we can call you if your team is advancing.

Dressing Rooms will be assigned and are included will be posted on the tournament schedule. Keys for the rooms will be in the door and we ask that you leave them there once your team has cleared out of the room.

If needed, Dressing Room #2 is available for players requiring a separate space. If there is a player that requires any other accommodations please email specialevents@russellwarriors.ca so arrangements can be made.

Dressing Room Hallway is to be kept clear of bags and parents as much as possible. Only players & bench staff will be allowed in the hallway and change rooms. **Your players will not be allowed in your change room until a team official has checked in.** Your team is to stay in their dressing room until you are informed that the zamboni is off the ice and the Refs are ready to go. **No hockey sticks or pucks are to be used in the hallway or change rooms.**

Food: The canteen at the Russell Arena will be available during the tournament. There are also local restaurants in Russell and Embrun.

Player of the Game Award: On the ice, immediately following every game, each team will select a player from their **OWN** team to win the *Player of the Game Award*.

SIGN IN PROCEDURES

One team official (coach or manager) should arrive at least 45 minutes before the first game to complete the tournament sign in procedure. All teams are asked to be fully dressed 15 minutes before game time to ensure all games stay on schedule. If a game is able to begin early, within this 15 minute window, a 5 minute warning will be provided in the dressing rooms. This is in an effort to use ice time efficiently and keep the tournament on schedule.

Each team will be required to provide GAME LABELS for use in the official game sheets (4 per game). Game sheet copies can be picked up at the reception desk following each game once it has been completed by the referees.

A total of 18 players may be signed to the entry form. This includes two goaltenders.

ROSTER/AFFILIATE PLAYERS **BY NOVEMBER 3RD,**

You will be required to show a copy of the **Official Team** Roster as issued and verified by your home association, including any affiliated players playing in the tournament. Teams from outside Hockey of Eastern Ontario (HEO) must provide travel release/approval documents from their home association.

Only the players whose names appear on the player's list provided by the team may participate in the tournament. Any player **NOT LISTED** on this official team roster will not be allowed to play in the tournament. Teams must be regular house league teams who regularly compete together throughout the season.

LIABILITY

Acceptance of a team entry releases the sponsors of the above-mentioned tournament, its officials, arena management and all connected with it from any liability for any injury or accident which may be incurred by any player or team official while participating in the tournament.

All games will be played at:

Russell Arena (Kinnaird Arena)

1084 Concession St.

Russell, ON K4R 1C8

Arena Phone: 613-445-2050

Thank you for participating in the Russell Warriors U13 Tournament. See you at the rink!!

Michelle Macland

Director of Special Events

Russell Minor Hockey Association