



**Russell Minor Hockey Association  
Board Meeting Agenda  
October 17, 2022 – 7:00PM  
Meeting Room – Russell Arena**

X	President	Joey Abrams	X	Director, U7	Devon Kunkel
	VP, House	Vacant	X	Dir. Ice Scheduler	Christie Brock
	VP, Competitive	Ken Hill		Dir. Equipment	Ray Clavette
	Past President	Yves Roy	X	Dir. Merchandise	Al Garneau
X	Treasurer (Virtual)	J.F. Gagne		Dir. Webmaster	Vacant (Devon)
X	Secretary	Darren Page		Dir. Special Events	Vacant
X	Registrar	Amanda Nixon		Convenor; U18-U21	Vacant
X	GHA Convenor	Tricia Zakaria		Convenor; U13-U15	Vacant
	Dir. Comm. & Sponsor	Angela Oickle		Convenor; U9-U11	Vacant
X	Dir. Disc. Risk and Safety	Josh Nixon		Coach Mentor	

**Guests:** Ryan Licari

1. Call to Order and Attendance
  - Meeting Started 7:06pm
  
2. Approval of Minutes from Meeting on September 6, 2022.

**MOTION TO APPROVE:** Josh Nixon, Dir. Disc. Risk and Safety, **Devon Kunkel**, Director U7 Program. All in favour, carried. Moved

3. Business arising from Minutes of Last Meeting
  
4. Agenda Items
  - IP Director (New Potential Board Member - Devon)
    - Ryan – interested in IP Director
    - Did intro

Devon moved to nominate Ryan as IP Director, U7 (future)

**MOTION TO APPROVE:** Devon Kunkel, Director U7 Program (current), **Al Garneau**, Dir. Merchandise. All in favour, carried. Moved

- Board nominee (Ang)  
U9C Coach – John Gillard



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- Joey moved to nominate Devon as Dir of Web.

**MOTION TO APPROVE: Angela Oickle, Dir. Comm. & Sponsor, Tricia Zakaria, GHA**  
Convenor. All in favour, carried. Moved

- Refund Policy (Joey)
  - Some feedback on refunds – goalie & conditioning camp
  - Amanda reviewed current updated policy
  - U9-U21 – same profile
  - After U18 sort outs this year, really close to limit
  - Goal is to keep players (not impact the teams)
  - Will review for next year (U21 will need to be changed (to accommodate for classes))
  - Reviewed one complaint
- U18 Sort-Outs Memo (Joey)
  - Understand concerns. We do have work to do moving forward to work on process (build program).
  - 3 ppl quit including goalie
  - At that level it is hard to place all
  - Joey reviewed all 500+ data entry points, Teams came out the same.
  - Stuck with the evals that were in place
  - Put together survey to population (to get ideas on where to go with the program (anonymous))
    - How do you get your info from the league?
  - Also get coach feedback at end of year (also anonymous)
- U9 Ice Divider Policy (Josh)

5. Executive Reports

- President
  - No GHA meeting since last meeting



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- Will review volunteers for evaluations and evaluation process
  - Will need to work on setting up jerseys earlier (improve communications)
  - Board needs to be available to each other
  - VP; House
    - Matt has stepped down
    - Teams are made (Rosters done)
    - Still need a goalie for U18
  - VP; Competitive
    - Read in the update from Ken
  - Treasurer
    - All Registrations payments are up to date except for the Rep B top-up fees. Will do a registration fee reconciliation once those fees are collected
    - Outstanding deposit for this fiscal year
      - tournament fees (U11 and some payments for U13)
      - IP funday? Are we hosting one (Yes – Dec 30)
      - RMHA share of Rep B Tryout registrations fees
      - RMHA share of Canucks merchandise? I think we should get some money back from this and not all profits go to MDHA
      - 1 sponsorship
    - On this note, I would like to say a big thank you to Angela for the work she did in sponsorship this year. We have many new sponsors which hopefully help our association in the future
  - Secretary
    - Will work on improving comms
    - Concentrating on Gmail
  - Past President
    - Absent
6. Director Reports
- Registrar
    - Very few rosters have been approved. Many bench staff still require VSCs, and other qualifications



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- Deadline of October 31st fast approaching.
- Teams struggling to finalize roster: U9 C1, U18 B
  
- Ice Scheduler
  - Games are all up now
  - GHA wanted to delay season a week. But went back, got stuck with U18 (no goalies)
  - Last minutes changes to some rosters and dates (in GHA).
- U7
  - Currently at 64 kids across 4 teams (2A and 2B teams), started off a little slow as expected on the ice but we are getting up to speed
  - Teams are starting to plan and schedule fundays, once I hear dates I will connect with Christie to give back ice
  - Schedule is in place on TeamSnap until Christmas (I kept the 7AM ice slot during the Nov tournament we are hosting but that can be removed if needed)
  - Jersey pickup went well, thanks Tricia and Ray for help here
  - Opened registration for U7 Funday, currently four teams registered with our four teams
    - Ryan to collect items from Ray
  - I have the schedule framework from Bob, beside that everything else needs to be planned (Ryan/Sarah?)
  - Still pushing coaches to get all their certifications in place
  - Next report will be from Ryan
- GHA Convenor
  - 4 Game switches
  - Games come down on Mondays
  - Update our old jersey disposal (still working on it)
- Discipline, Risk and Safety
  - Next Monday – GHA here for discipline information meeting
  - Need to send a reminder
  - U9 divider policy – Review & let Josh know what we think



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- Need volunteers to test & let associations know how it works
- Equipment
  - Ray absent
  - Joey – do we supply socks for next year?
  - JF – we still have funds available
- Vote U9-U18 (U21 depending on colors). 10 in favour (unanimous)
- AI will check with Ray where they are bought
- Sponsorship & Communications
  - 15 teams U9-U21, only 1 no sponsor

[Level 1: Team Sponsorships](#)

U9

- A: Enercare (\$950) \*
- B1: Pronto (Nevada)
- B2: Clintar (\$950) \*
- C: Kin Club Russell (catch the ace) \*

U11

- B: MVP Team Photos (Sponsor plaques and percentage of sales) \*
- C: Downtown IDA (\$950)

U13:

- A: Replay (\$950)
- B: Joey Abram's Real Estate (\$950) \*
- C: Russell PharmaChoice (\$950) \*

U15

- A: Bankley's Plumbing (\$950) \*
- B: Brown Counselling and Therapy Services (\$950) \*
- C: Russell Pro (10% off and 10% of sales) \*

U18

- A: Melanie Construction (\$950)
- B: Russell Foodland (\$950) \*



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U21

No sponsor

**Level 2: \$500**

- 1- Thompson Boiler Works
- 2- Maureen Grady
- 3- Pro Hockey Life (\$750)

**Level 3: \$250**

- 1- Lions Club

Costs:

- 1- Sponsor Bars (\$395.10 for 30) approx. \$3756
- 2- Sewing \$15 per set approx. \$1700
- 3- Banners \$542.40

- Will work to get banners setup for Hockey Day in Russell
- Merchandise
  - Raised \$196 from the 10% sponsorship from Russell pro since conditioning camp started. They also donated 18 Warriors magnet signs
  - Sold \$97 of misc. merchandise at the conditioning camp (still need to send photos to upload on the sight.)
  - 25x 3.5-inch patches ordered. Should be a couple more weeks
  - Asking for the transfer of the \$5000 as there is a few outstanding purchase orders to pay and I pre purchased hats for the Hockey Day in Russell
  - Also ordered warrior water bottles and key chains hopefully arrive by hockey day in Russell
  - Payments email has also been setup (process is much smoother)
- Webmaster
  - Impromptu flip of our email provider thanks to Netfirms, apologies as this should of been scheduled better



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- Thanks to JF for digging through the archives for the original documentation
  - All teams are now set up in TeamSnap and seem to be working fine
  - board@russellwarriors.ca emails everyone apart of the board
  - teams@russellwarriors.ca emails all head coaches and managers
  - Website continues to be a work in progress, the look and feel has improved but content needs to be reviewed and revised
  - Newsletter system set up via MailChimp, seems to be working well for mass communications or segmented communications to our membership
  - Working on a process to submit information or updates on the website/newsletter; we need as a whole to get better with how often and clearly communicate information
- 
- Special Events (U11 and U13 Tournaments)
    - Photo Day booked Sat. Nov 5<sup>th</sup>
    - Hockey Weekend – Food drive, Food trucks, Dominoes
    - U13 Tournament – 2 B teams, 4 A and 4 C teams (need to stay under 16)(Nov 18-19-20)
    - U11 Tournament - 5 C and 4 B (ice & rooms booked)(gifts – snacks)(Jan. 13,14,15)
    - Need volunteers for both

7. Round Table

- n/a

8. Adjournment

**MOTION TO ADJOURN:** Tricia Zakaria, GHA Convenor, seconded **Christie Brock**, Director, U7, All in favour. Carried.

**Next meeting:** Monday, 14 November 2022 at 7:00 pm at the Russell Arena (Meeting Room).

**Meeting Ended:** 9:23pm