

MEETING MINUTES

RMHA: Board of Directors Meeting

Date: November 9th, 2021

Time: 7:06pm

Location: Russell Arena Meeting Room

Attendance

Present	Name	Email	Position
<input checked="" type="checkbox"/>	Yves Roy	president@russellwarriors.ca	President
<input type="checkbox"/>	Mike Johnson	pastpres@russellwarriors.ca	Past President
<input checked="" type="checkbox"/>	Matt Dickie	vp@russellwarriors.ca	VP House
<input checked="" type="checkbox"/>	Ken Hill	vpcompetitive@russellwarriors.ca	VP Competitive
<input checked="" type="checkbox"/>	Jean-Francois Gagne	treasurer@russellwarriors.ca	Treasurer
<input checked="" type="checkbox"/>	Darren Page	secretary@russellwarriors.ca	Secretary
<input checked="" type="checkbox"/>	Geoff Streib	ghaconvenor@russellwarriors.ca	GHA Convener
<input checked="" type="checkbox"/>	Amanda Nixon	registrar@russellwarriors.ca	Registrar
<input checked="" type="checkbox"/>	Joey Abrams	discipline@russellwarriors.ca	Discipline, Risk & Safety
<input checked="" type="checkbox"/>	Devon Kunkel	u7@russellwarriors.ca	Director U7 Program
<input type="checkbox"/>	Ray Clavette	equipment@russellwarriors.ca	Director Equipment
<input type="checkbox"/>	Vacant (Ken Hill temp)	icescheduler@russellwarriors.ca	Director Ice Scheduler
<input type="checkbox"/>	Vacant	sponsorship@russellwarriors.ca	Director Communications
<input type="checkbox"/>	Angela Oickle	specialevents@russellwarriors.ca	Director Special Events
<input checked="" type="checkbox"/>	Peggy Carkner	webmaster@russellwarriors.ca	Webmaster
<input type="checkbox"/>	Vacant	merchandise@russellwarriors.ca	Director - Merchandise
<input checked="" type="checkbox"/>	Josh Nixon	u9-u11@russellwarriors.ca	U9-U11 Convener
<input type="checkbox"/>	Vacant	peewee-bantam@russellwarriors.ca	Convener Peewee & Bantam
<input type="checkbox"/>	Peggy Marchessault	u18-u21@russellwarriors.ca	U18-U21 Convener
<input type="checkbox"/>	Marty Pascoe	coachmentor@russellwarriors.ca	Coach Mentor

Guests: None

Items Tabled:

President:

- Welcome
 - Go through reports, save questions for the end
1. Matt replaced Yves at GHA meeting
 2. Yves update bank info
 3. Questions on minutes from last meeting – approved Ken & Joey
MOTION TO APPROVE: Ken Hill, VP Competitive, seconded, **Joey Abrams** Discipline, Risk & Safety. All in favour, carried.

Discipline, Risk & Safety:

- U11C has 3 new coaches. We need review have experienced staff.
- Per HEO, born in 2009 or later, you must be vaccinated
- As of Jan. 17, 2022 it is expected that vaccine checks will be lifted

Russell Arena Entry

- Posters seem to have had a very positive effect. Very few complaints and the ones I have received are complaining in a manner from a standpoint of anti-vaxxers or at least don't appreciate the vaccine checks/spectator screening forms. We'll never win with these people, so their emails go unanswered.

- I have had a few calls and messages from coaches or managers for a variety of minor situations arising from COVID protocols. More often than not it involves the lack of a safety officer for a specific ice time. A quick email or call to the coach/manager takes place to rectify the situation. I haven't had the same team with multiple issues yet this year.

- I have had complaints from some coaches and team staff (will remain nameless) regarding real time correction for COVID related issues. This doesn't help the situation and creates stress and frustration for what more times than not is an innocent mistake or a small miscommunication.

Action Items: Our board should not be managing or trying to control potential COVID infractions. Please contact me when one arises, and I will deal with it promptly and effectively.

- Jenn Primeau and the GHA are mandating that all other associations fill out their GHA form as well as our RMHA form at the door. This is redundant and I can see how it can be extremely frustrating for visiting teams. I've emailed her as she wanted to discuss this, but she hasn't gotten back to me.

Action Item: Can Yves reach out to Jennifer to try and convince them that there is no need for two forms to be filled out? The municipality requests that the lessor has on file spectator covid forms for 30 days.

Other GHA Arena Entry

- There's nothing to say but it's a mess out there. There's no consistency between arenas and how they are handling checks are completely faulty and would fail to fulfill the provinces guidelines for COVID screening.

- We have had some RMHA parents enter the arena after games have started and the safety officers have left the front. The GHA believe this is out of their control and not their responsibility. They are right; however, it is the responsibility of the lessor of the arena. The lessor can not pass on responsibility by having a team sign a form.

Action Item (COMPLETED): All parents who entered the arena without following protocol were emailed and warned that further infractions could result in by-law or law enforcement becoming involved as per Ontario Law.

Nothing about the COVID Screening protocol will be perfect and indeed will be frustrating to many. I just want to remind everyone to contact me when an issue arises, and I will deal with it on behalf of the RMHA.

Discipline/Suspension

- My first suspensions came in early last week and caught me extremely surprised as I did not know what was required of me for these items. I contacted some experienced members and worked my way through it.

Action Item: A complete description on how to handle suspensions through TTM needs to be developed for future Discipline Directors.

U9

- The GHA is having large issues with providing enough locker room space for U9 as they have 4 teams on at once. The locker rooms are jam packed with players, parents and coaches. They have mandated a few items to alleviate this. For our arena, I contacted the township and had them allow us to use the two locker rooms in the front of the arena for the Russell teams. This has alleviated all the extra players in our hallways and locker rooms.

MISC.

- Sign is up in the arena "Home of the Russell Warriors/Castor River Canucks". I have ideas for our sponsorships as well but wasn't sure what our plan of action was for empty Director spaces.

VP House:

- Reviewed suspensions discussed at GHA – Green armbands, comments – zero tolerance
 - Reviewed treatment of Referees – warn players of zero tolerance
 - Only head coach can call referee
- Brought up how Russell manages door & COVID screening, kudos for Joey's poster

GHA Convener:

- A lot of game switches
- Had help from Ken
- Still dealing with U13 issues (goalies)
- Will watch for game switch issues after Dec.

Director Equipment:

- Absent

VP Competitive:

- U11 6/14
- U13 0/15
- Eastern Ontario Super League – one in France one on East Coast
- 53 players in competitive hockey, 34 spots short 19, will need ice

Outstanding items:

- Reconcile ice times & get Bill to JF
- Get competitive agreement out to the GHA (register with GHA)

Registrar:

- To discuss:
 - a. Team Fees - requirement of play; non-refundable until end of year
 - b. Recognition of bench staff - Communication from the Board
- Registration Report:
 - 1) **Rep B Top up fee** – Online store was opened for our Metcalfe and Russell Players on October 25th. Reminders sent November 4th to those players who had not yet paid. As of November 7th, two players on Rep B U11 and nine players on Rep B U13 that have yet to pay their top up fees.

- 2) **House League Registration Fees** - Awaiting on confirmation of payment for eight HL players, JF made aware. These are either e-transfer or cheque payments that need confirmation for HCR.
- 3) **Refunds for Conditioning Camp** – All refunds that can be processed through HCR have been completed (i.e valid credit cards). Eleven players were submitted to JF for refunds to be processed by e-transfer. Done – 11 left (Credit card issues)
- 4) **Rosters** – Roster submission started October 28th (due October 30th, but not all teams were ready for submission). Submissions are ongoing as changes to our team structures occur (ex. bench staff, addition of new players and affiliates). Many teams are still pending approval from GHA, there is some back log. This is also related to the lack of bench staff having required qualifications. If teams have any upcoming tournaments whereby, they require their approved roster they should contact the Registrar sooner rather than later to ensure their roster is ready to go.
- 5) **Qualifications** - We still have some bench staff who have not taken required qualifications. GHA is not approving staff who have not completed the Safe Return to Hockey AND RIS- Activity Leader. These staff are now considered ineligible and should not be participating in activities with players until these two courses are completed. Gender Identity remains unavailable at this time. When available, bench staff will be notified. GHA is enforcing the deadline.
- 6) **HCR Invoices** - Many HCR invoices are inaccurate due to changes in payment methods, changes in registration status and the lack of functionality in the system. There is still work to be done to balance these invoices. This week functions will be provided to credit an invoice. This work is outstanding.
- 7) **Player payments leaving RMHA** – For those player whereby we transfer funds (ex Metcalfe, Rangers, etc). These invoices will need to have a refund applied so that these invoices will match our bank ledger. This work is outstanding.
- 8) **Withdraw from the season** - For those players who choose to withdraw from the season at this time, there will be no refund allotted (first game has past). Discussion and clarity is required around how this applies to those who would have been provided with a family discount, when only one player is withdrawing.

Treasurer:

- Not a big month
- Dealt with Bank Issues
- Etransfer limit changed – caused other issues
- Catching up on payments (not that bad)
- Budget update:
 - a. Not hosting Nov tournament: financial impact
 - i. Got HEO update on insurance fee for coaches & staff
 - ii. Savings from HEO will cover tournament loss
- GHA fees: still waiting for info (biggest fees is for Refs)
- If no surprises, we will be OK

Past President:

- Absent – sends apologies
- Update, we have just been given our U11 tournament sanction. JF will need to provide payment for the sanction fees.

Ice Scheduler:

- Temporarily Ken
- Ken sent ice report & schedule
- Dec is in flux but not formalized yet
- Rep B ends in Nov – need 2 weeks
- Game switches will be difficult
- Geoff might have some issues with tournaments later (will be hard to change)
- Ken sent ice planning structure
- 7 Russell teams playing in City, 7 city teams playing in Russell, will need to review as board (caused by game switches) – review & decide by end of year

Secretary:

- No special update

Director U7 Program:

- Status quo for now
- One dropout
- FUNDAY
 - Decision made to forgo hosting a Funday for the upcoming season due to numerous factors which are not limited to:
 - majority of the 4 and 5 year olds are still learning the basics
 - 6 year old group planning a team fun day with multiple games on a weekend in late December
 - teams plan to attend other associations fundays later in the season (Feb/March)
 - current Covid19 restrictions make planning a day at the arena difficult
- GOALIES
 - Plan is to introduce goalies starting this weekend to the U7B's group
- REGISTRATIONS
 - One new registration, one pending and one transfer down from Novice
- PAPERWORK
 - Reinforced Covid19 spectator tracking with head coaches
 - Confirmed collection of team medical forms

U9-U11 Convener

- Fairly quiet
- Some crowding issues
- One unsupported U9 team (manager illness), Josh assisting

Merchandise: vacant**Special Events:**

- Angela would like to nominate her husband Vince for ice scheduler (move to new business)
- Special events: finally got a sanction number
 - Sanctioned A-B-C
- Reached out to RVP photo – Nov. 27th
 - Will reach out to Shelley for U21s
 - Players need to be vaxxed
- Food Drive

- Special events form
- Need insurance
- For goalies, Adam Rousseau training will be able to come to practices – U11,15,18
 - Sent to all 3 U18 coaches
 - 3 goalies to one coach – 6PM & 7PM practices – Need 1 coach to help out
- Asked to make new managers aware that they need to dispute penalties before game sheets are signed
 - Example: 10-minute misconduct (not a suspension)
 - Have to match sheet with TTM
 - Matt mentioned G20,21,22 will be changing

Webmaster:

- Website is working well
- Need a team owner to be able to create a manager

Questions:

- Yves would like group & committee to get going on Kin Club money
 - a. Need additional people
 - b. Joey recommended asking someone outside of board (possible a team manager)
 - c. Ken asked if we can ask the Kin club for ideas or even invest the money (Yves will follow-up)
 - d. JF asked if we can use Kin Club funds to cover red jerseys for the Canucks (non-budgeted \$8500 amount). Nothing currently in budget (seconded by Ken)
- Ang – can we add name bar forms to registration?
- Reviewed arm injury & lack of gauze & tape in trainer kits (Joey will follow-up with trainers)
 - a. Yves would like a motion later on once we know what we need
 - b. Amanda will work on a list for Joey for active trainers (primary trainers)

Comments:

- Ken: need a budget line items for Rep coaches. JF – not a line item included.
- Ken: some 17 yr olds coming up to coach
- JF: house league team fee max is \$200, what is max for Rep B? \$750.
 - a. His team came up with \$25k budget at \$1100 minus sponsorship (\$600 for parent)
 - b. Ken: should be \$750
 - c. Amanda: fundraising should be more clear, Ken will resend procedures
- Geoff: had a parent who asked where sponsor money can go? Ken: booth bunny, banner

Sponsorship: vacant

New Business: Angela would like to nominate her husband Vince for ice scheduler.

Ken: prefers to keep Rep. Will teach Vince for House League. GHA needs to submit 1 month before house to make deadline.

Ken will work with him (& Geoff) until Christmas, then Vince will take over in Jan.

MOTION TO APPROVE: Joey Abrams, Discipline, Risk & Safety, seconded, Matt Dickie. All in favour, carried.

MOTION TO ADJOURN Meeting: Yves Roy, President, seconded, Matt Dickie VP House. All in favour, carried.

Next meeting: Tuesday, December 7, 2021 at 7PM.

Meeting adjourned: 9:15pm