

## MEETING MINUTES

### RMHA: Board of Directors Meeting

Date: June 20<sup>th</sup>, 2022      Time: 7:00pm      Location: Boston Pizza Embrun

#### Attendance

Present	Name	Email	Position
<input checked="" type="checkbox"/>	Joey Abrams	<a href="mailto:president@russellwarriors.ca">president@russellwarriors.ca</a>	President
<input type="checkbox"/>	Yves Roy	<a href="mailto:pastpres@russellwarriors.ca">pastpres@russellwarriors.ca</a>	Past President
<input checked="" type="checkbox"/>	Matt Dickie	<a href="mailto:vphouse@russellwarriors.ca">vphouse@russellwarriors.ca</a>	VP House
<input checked="" type="checkbox"/>	Ken Hill	<a href="mailto:vpcompetitive@russellwarriors.ca">vpcompetitive@russellwarriors.ca</a>	VP Competitive
<input checked="" type="checkbox"/>	Jean-Francois Gagne	<a href="mailto:treasurer@russellwarriors.ca">treasurer@russellwarriors.ca</a>	Treasurer
<input checked="" type="checkbox"/>	Darren Page	<a href="mailto:secretary@russellwarriors.ca">secretary@russellwarriors.ca</a>	Secretary
<input checked="" type="checkbox"/>	Tricia Zakaria	<a href="mailto:ghaconvenor@russellwarriors.ca">ghaconvenor@russellwarriors.ca</a>	GHA Convener
<input checked="" type="checkbox"/>	Amanda Nixon	<a href="mailto:registrar@russellwarriors.ca">registrar@russellwarriors.ca</a>	Registrar
<input checked="" type="checkbox"/>	Josh Nixon	<a href="mailto:discipline@russellwarriors.ca">discipline@russellwarriors.ca</a>	Discipline, Risk & Safety
<input checked="" type="checkbox"/>	Devon Kunkel	<a href="mailto:u7@russellwarriors.ca">u7@russellwarriors.ca</a>	Director U7 Program
<input type="checkbox"/>	Ray Clavette	<a href="mailto:equipment@russellwarriors.ca">equipment@russellwarriors.ca</a>	Director Equipment
<input checked="" type="checkbox"/>	Christie Brock	<a href="mailto:icescheduler@russellwarriors.ca">icescheduler@russellwarriors.ca</a>	Director Ice Scheduler
<input checked="" type="checkbox"/>	Angela Oickle	<a href="mailto:sponsorship@russellwarriors.ca">sponsorship@russellwarriors.ca</a>	Director Communications and Sponsorship
<input type="checkbox"/>	Vacant	<a href="mailto:specialevents@russellwarriors.ca">specialevents@russellwarriors.ca</a>	Director Special Events
<input type="checkbox"/>	Vacant	<a href="mailto:webmaster@russellwarriors.ca">webmaster@russellwarriors.ca</a>	Webmaster
<input checked="" type="checkbox"/>	Al Garneau	<a href="mailto:merchandise@russellwarriors.ca">merchandise@russellwarriors.ca</a>	Director - Merchandise
<input type="checkbox"/>	Vacant	<a href="mailto:u9-u11@russellwarriors.ca">u9-u11@russellwarriors.ca</a>	U9-U11 Convener
<input type="checkbox"/>	Vacant	<a href="mailto:peewee-bantam@russellwarriors.ca">peewee-bantam@russellwarriors.ca</a>	U13-15 Convener
<input type="checkbox"/>	Peggy Marchessault	<a href="mailto:u18-u21@russellwarriors.ca">u18-u21@russellwarriors.ca</a>	U18-U21 Convener
<input type="checkbox"/>	Marty Pascoe	<a href="mailto:coachmentor@russellwarriors.ca">coachmentor@russellwarriors.ca</a>	Coach Mentor

Guests: None

#### Joey moved to accept May. Minutes:

**MOTION TO APPROVE:** Matt, VP House, seconded Ken, VP Competitive. All in favour, carried. Moved

#### Items Tabled:

##### President:

**MOTION:** Ray moved at last meeting to move Director's at large to non-voting positions at next meeting.

**MOTION TO APPROVE:** Ray Clavette, Director Equipment, seconded Ken Hill, VP Competitive. All in favour, carried. Moved

- Begin the process to work with only one formal worksheet to confirm program costs.
- Ken uses the program spreadsheet. Rest goes to JF.

- JF's sheet is the main one. Will provide one main sheet for the rest to work off of. Has a template to share – A mix of his, Ken's & Devon's.
- Joey is looking to have one solid approach so that the registration dates can be respected and plan for teams. Will be sent to a separate committee at a later date.
- Set dates for subsequent years to confirm registration fees for the respective season.

- U21- Do we pass on late fee charges? Coach would like to look at losing practice.
- Coaches will get the ice they pay for.

**VP House:**

- No updates at this time

**Past President:**

- Absent

**VP Competitive:**

- Spoke to Metcalfe & Leitrim, registration not ready yet.
- Need to review team fees. May or may not increase.
- U18 coach TBD - # players will also depend if teams combine.
- Need to review the top up fees.
- Going back to traditional way of doing try-outs.

**Treasurer:**

- Figured out credit card issue
- Will send draft budget within week (using registration fees that were approved)
- Will have an approx. 15k deficit TBD
- Will update ice contract budget
- Reached out to HEO & confirmed insurance
- Tournaments: assumption is 1 (Joey to decide/work on getting second) plus one IP fun day.
- Do we need a credit card? Maybe: can also look into money transfers or ask the bank about an application (Joey will verify for a non-profit)

**Secretary:**

- Meeting Dates posted on Web site & Team Snap
  - July we are OFF.
- Township grant – meeting room is free
- Agenda – will work with Joey on an agenda template

**GHA Convener:**

- No updates

**Registrar:**

- Now have credit cards working
- Registration opened June 19th
  - Delay of opening related to payment method agreement (credit card/paysafe)
  - As of noon June 20th, 46 registrations sold
  - HCR/Spordle continues to add new processes, developments (ex status of members; confirmation of address)
- Residential transfers and shares are coming in (new features: confirm & block list)
- Working with LMHA Registrar and MDHA Registrar for the implementation of Rep B and respective hosted teams

- Job Descriptions (will get back to in November)

**Discipline, Risk & Safety:**

- No updates

**Director U7 Program:**

- No updates
- A few questions on registrations, no real issues.

**Director Equipment:**

- Absent
- Need to follow-up on Jersey Destruction
- Need to follow-up on socks for Rep B

**Ice Scheduler:**

- Confirm dates for Russell tournaments (U11 and U13).
  - Need to confirm size.
  - Can get assistance
- We need to submit our ice request deadline June 30th to Township.
  - Ken: need to be careful with game switches
- Black out dates for Rep

**Director Communications and Sponsorship:**

- Received email from Sens – re-doing their jersey wall, but we need to let them come and present
  - a. Invite rep to coach meeting & actively share programs
- Sponsorship: reviewed what we do now: \$750 name goes on both jerseys and put up in arena.
  - a. Some leagues do it by league and then each team does their own sponsors. Will keep same for now but go up to \$850.
- Will approach Tim Horton's to see if we can get tournament sponsorship.
- Will also follow-up with existing long-standing sponsors.
  - a. Will try to keep one sponsor per industry.

**Special Events:**

- Vacant

**Webmaster:**

- Vacant
- Joey: we need someone more experienced to run web
- Devon has offered to help
  - Will still be on ice for U7
  - Joey will assist finding a new IP Coordinator

**Merchandise:**

**Old logo:**

- Russell pro suggested a "buy back" option for anybody that would like to exchange their older uniform with old logo. He will match whatever RMHA is willing to do. Ex:50% customer paid, 25% RMHA paid, 25% Russell pro paid.
  - Can we use Kin Club money to offset costs? Need to check with Ray.

Messaging: over next meetings we will communicate the policy on the old logo. It is no longer to be used: no exceptions.

- I would like to request a budget to pre purchase some merchandise for the upcoming year. “Safe” product. Easy to sell. Hats, pucks, mini sticks, etc. Nothing with a size that could be hard to sell.
- Can we set up an account to be used to receive E-transfers as this is becoming more and more popular?
  - Reviewed having an e-transfer account -
- I would like to suggest that we supply 2 Russell Warrior pucks per team to be used for home games this upcoming season. Gets are brand out there more as a competitive organization.
- Any ordering needs to happen sooner with Competitive starting a month sooner and possible global supply issues.
- Replay sports: I noticed he has lots of inventory when I met with him. Maybe a 50% off sponsorship this year with a promise that it all disappears?

#### **U9-U11 Convener**

- Vacant

#### **Questions:**

- No additional questions

#### **New Business:**

- Ken: need to review ref fees
  - a. Need to foster refs in our area
- Joey: possible new motion for 8+ (second years) to go to full ice
- Amanda: team fees will need to be increased for house league.

**MOTION TO APPROVE: Amanda Nixon, Registrar, seconded Matt, VP House,.** All in favour, carried.

- Ang: will start working on a newsletter to send via TeamSnap & put on FaceBook.

**MOTION TO ADJOURN: Ken Hill, VP Competitive, seconded Josh Nixon, Discipline, Risk & Safety, All in favour.** Carried.

**Next meeting:** Monday, 8 August 2022, 2022, at 7:00PM. Location TBD.

**Meeting adjourned: 9:03pm**