



**Russell Minor Hockey Association  
Board Meeting Minutes  
August 19th, 2025 - 6:00pm  
\*\*Virtual Meeting\*\***

<b>President</b>	Matt Dickie	<b>Director, U7</b>	Ryan Licari
<b>VP, House</b>	Jon Gillard	<b>Dir.; Ice Scheduler</b>	Vacant
<b>VP, Competitive</b>	Chris Burns	<b>Dir.; Equipment</b>	<del>Jason Gillies</del>
<b>Past President</b>	<del>Joey Abrams</del>	<b>Dir.; Merchandise</b>	Vacant
<b>Treasurer</b>	<del>J.F. Gagne</del>	<b>Dir.; Webmaster</b>	Chris Stanton
<b>Secretary</b>	Carrie Asselin	<b>Dir.; Special Events</b>	<del>Lore Goyette</del>
<b>Registrar</b>	Shaunna Lucas	<b>Convenor; U18-U21</b>	Vacant
<b>GHA Convenor</b>	Tricia Zakaria	<b>Convenor; U13-U15</b>	Vacant
<b>Dir.; Comm. &amp; Sponsor</b>	Jamie Cote	<b>Convenor; U9-U11</b>	Mathew Bernans
<b>Dir.; Disc. Risk and Safety</b>	Adam Olive	<b>Coach Mentor</b>	Vacant

Call to Order and Attendance

Meeting start time 6:13pm

Approval of Minutes from Meeting held June 19th, 2025

Motion: Shaunna Lucas, Second: Jon Gillard, Carried

New Business

- a. Nomination received for Director of Ice Schedule - candidate Jen Dickie

Motion: Carrie Asselin, Second Jamie Coté, All in favor, Carried

Executive Reports

**President**

- a. Acknowledgement of support for Shaunna in regards to stepping up to assist with the ice scheduling until we filled the role, JF also included his support
- b. Several calls/emails with regards to rumours about joining Embrun Panthers, folding Canucks, none of which are true - everything remains status quo
- c. Attended GHA meeting last Thursday, the only major update was in regards to Rangers no longer being allowed to change rules without the associations passing the vote
- d. Policy from HEO in regards to registration for spring tryouts will be issued to eliminate confusion with home association vs directly with other teams - players were essentially skating uninsured this season, this is being streamlined



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- e. Open borders will only apply to AAA, all others will need a release from their home associations at this time

**VP; House**

- a. Sponsorship plaques were handed out - some confusion with IDA in regards to their cheque not being picked up, possible miscommunication with e-transfer vs physical cheques being issued - Jamie wants to be kept in the loop with regards to sponsorship financial records for tracking purposes to alleviate these types of mishaps
- b. Introducing Skillshark software, deemed best option for assessments, coach reporting and player development tracking - Cost \$10 US per player, funding from CAPT (discontinued) and surplus from Special Events can cover the cost for this year and then added to registration next season
  - huge time saver
  - eliminating mistakes when transferring data
  - confidential login per session
  - team balancing by position
  - coaches can access throughout the season
  - learning curve, would need to allocate training time for assessors
  - criteria is completely customizable to suit our needs
  - registrations can be uploaded directly to the program
- c. Jon: Motion to purchase license for the 2025/2026 season, Second: Carrie Asselin, All in favour, Carried
- d. Conditioning Camp rosters have been populated, averaging 20 players per session - U9 numbers a little higher due to enrolment
- e. Estimating 38 hours required for camps and another 37 hours for sort-outs. - U18 groupings will be added later as they don't start their season until end of October - Matt will confirm if Leitrim has the extra ice available to us to accommodate - we have picked up 7-8pm Mon/Wed slot for the first two weeks in Russell (CanSkate Ice)
- f. Township issued September 8th as our opening



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- g. A few families have withdrawn their registration, our assumption is that these players are joining the non-sanctioned teams - Hockey Canada is aware
- h. Possible goalie shortage in U13, looking at moving the U11 players to accommodate after assessments
- i. Looking into hiring outside help for camps/assessments, with the assistance of our own coaches, undetermined at this time

**VP; Competitive**

- a. Dates are posted on the Metcalfe website re: Rust-offs and Tryout Schedule
- b. U10 - U16 starting on Sept 1st, U18 starting Sept 27th
- c. Total of 170 registrations across all teams, min (2) goalies each group
- d. Coaches meeting held last week - bios and tournaments are posted
- e. Approx. 25 families attended the Intro to Canucks session, great turnout
- f. Attended B League meeting, voted on continuing the round-robin format for U10 - U15 and then U16 - U18 will have series A/B pool finals. It was also made clear that the league will not accept any district teams
- g. Once the new facility is open (hopefully next season) we should be hosting all teams out of Russell

**Treasurer** (absent)

**Secretary** (nothing to report)

**Past President** (absent)

**Director Reports**

**Registrar**

- a. U7 program is full with wait listed players - U11 goalie position are also full
- b. Several transfer requests coming through which is holding up some registrations
- c. Glitch in the HCR program with regards to postal code verification has allowed players from outside our boundaries to enroll, cleaning that up



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- d. The volunteer list that was added to the registration store has generated quite a high number of volunteers (includes qualifications) which will be passed along
- e. Canucks (Russell) volunteers should also be filling out qualifications list - sending link to Chris to pass along
- f. Opening date for coach clinics is August 25th - reaching out to those volunteers to register or renew early as they filled up quickly last season - trying to get a head start on VSC's as they are coming in
- g. One family has requested last name change prior to season start (currently in court process to finalize) main concern was the name bar on the players jersey reflecting the former - GHA allows the organization to decide where as the Hockey Canada profile cannot be changed until the legal documentation is provided. RMHA follows the same rules as Hockey Canada generally, but would like our board to make an exception in this circumstance
- h. Shaunna: Motion to make the exception to our policy, Second: Jon Gillard, All in favor, Carried

**Ice Scheduler** (vacancy filled)

**U7**

- a. As the U7 program is already full, we will need to get creative on how to include everyone to accommodate the growth in our area - we don't want to turn kids away, to be addressed for next season
- b. Balancing teams may be an issue due to low number of 6 year olds (2019)

**GHA Convenor** (nothing to report)

**Discipline, Risk and Safety**

- a. Cannot access email as of yet, will work with Chris to get it sorted
- b. Can assist with U18 Convenor role until we get the vacancy filled
- c. Needs carry-over suspension list

**Equipment** (absent)



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**Sponsorship & Communication** (nothing to report)

**Merchandise** (vacant)

**Webmaster**

- a. Will set up the iPads once we get the licenses for Skillshark
- b. Waiting on start up dates etc to post on our website
- c. Working with Shaunna as new registrations come in, adding to our members email list - reminder that "unsubscribe" is conveniently located on those emails
- d. Will be busy with Team Snap access once the rosters are released

**Special Events** (absent)

**Round Table**

- a. Volunteers needed for assessments - Shaunna will send access to Jon so he can filter through the generated list, Jamie offered to email candidates directly, and can post assessment call-out on FB - Jon will forward the form
- b. Metcalfe website does not have significant Canucks representation - details are buried under Metcalfe Jets Rep B, Chris will pass along the message
- c. Will need to reinstate Nomination Committee members (3), move to next meeting

Next Meeting Date TBD

**Adjournment**

Motion to adjourn at 7:31pm, Jamie Côté - Second, Chris Stanton - All in favor