



**Russell Minor Hockey Association  
Board Meeting Minutes  
September 23, 2025 - 7:00pm  
Russell Arena, Meeting Room**

<b>President</b>	Matt Dickie	<b>Director, U7</b>	Ryan Licari
<b>VP, House</b>	Jon Gillard	<b>Dir.; Ice Scheduler</b>	Jen Dickie
<b>VP, Competitive</b>	Chris Burns	<b>Dir.; Equipment</b>	Jason Gillies
<b>Past President</b>	<del>Joey Abrams</del>	<b>Dir.; Merchandise</b>	Vacant
<b>Treasurer</b>	<del>J.F. Gagne</del>	<b>Dir.; Webmaster</b>	Chris Stanton
<b>Secretary</b>	Carrie Asselin	<b>Dir.; Special Events</b>	Lore Goyette
<b>Registrar</b>	Shaunna Lucas	<b>Convenor; U18-U21</b>	Vacant
<b>GHA Convenor</b>	Tricia Zakaria	<b>Convenor; U13-U15</b>	Vacant
<b>Dir.; Comm. &amp; Sponsor</b>	<del>Jamie Gote</del>	<b>Convenor; U9-U11</b>	Vacant
<b>Dir.; Disc. Risk and Safety</b>	Adam Olive	<b>Coach Mentor</b>	Vacant

Call to Order and Attendance

Meeting start time: 7:00pm

Approval of Minutes from Meeting held August 19th, 2025

Motion: Lore Goyette, Second: Adam Olive - All in favour, Carried

Business arising from Minutes of Last Meeting

1. Nomination Committee for 2025/2026 Season: Ryan Licari, Adam Olive & Jon Gillard

New Business

1. Nomination U13 - U15 Convenor; Kim Martel - Position Appointed
2. Nomination Coach Mentor; Gordon Zubyck - Position Appointed
3. \*Added to agenda: U7 additional ice (1) hour per week for program expansion - current registration at (77) plus wait list, no transfers available to U7 players therefore kids would not be able to participate this season - several possibilities for the extra ice usage TBD - Chesterville availability Fridays 5:00pm - Cost to be covered through enrolment, jerseys are currently available in our inventory
4. Motion for U7 Expansion: Ryan Licari, Second: Jason Gillies - All in favour, Carried

Executive Reports

**President**

- a. GHA meeting scheduled for next week, will update as needed



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- b. Majority of assessments complete “in record time” - tablets have been an excellent tool and proved to be very helpful in our process
- c. Thank you to all our volunteers who helped make it happen

**VP; House**

- a. Google doc used for assessment volunteers was well received
- b. SkillShark program was a major factor in the success of our evaluations - tablets were very popular with assessors, huge bonus!
- c. Still missing coach applicant for U15B
- d. Mat Bernans has resigned as U9-U11 Convenor - the role requirements are not clearly defined and expectations seem unclear
- e. SkillShark assessment reports can be generated for parents upon request, only (3) inquiries to date
- f. Minimal player movement from “friend requests”
- g. Motion: Ratification of U9 coaches - All in favour, Carried
  - U9B2: Adam Harper
  - U9B3: Shane Franey
  - U9C1: Joel Paquette
  - U9C2: Martin Mindel

**VP; Competitive**

- a. U10 - U16 try-outs completed in (9) days
- b. U18's starting this week, Russell ice acquired for some of their assessments this season
- c. Only received (2) requests for feedback post evaluations
- d. Program received (3) compliments on the tryout process this season!
- e. B-League game schedule released for ice schedule confirmation, should be available to teams shortly
- f. Goalie development will change hands due to inconsistency, Dan Dubois will be helping this season

**Treasurer** (absent)



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**Secretary** (nothing to report)

**Past President** (absent )

**Director Reports**

**Registrar**

- a. VSC's have been problematic, declarations for valid holders and the added process of submitting receipts to be rostered has caused lots of confusion and communication
- b. Hockey Canada website is some missing critical waivers
- c. Trainers with expiring certification are no longer able to take the refresher course, instead another complete program must be completed through HEO
- d. This season brings many new managers, a lot of information to be covered, we need to ensure someone attends the Coach/Managers meeting who can speak to the processes, Billy might be a good candidate (Shaunna offered to assist if required)
- e. Trish will attend to cover game switch information

**Ice Scheduler**

- a. Schedule released up until Oct. 3rd - still waiting on games from GHA
- b. U13 tournament dates booked, November 14th - 16th, 9-8pm

**U7** (nothing to report)

**GHA Convenor** (nothing to report)

**Discipline, Risk and Safety**

- a. Gilles (GHA) pushing the enforcement for "Rule of Two"
- b. Appeals will require video evidence or they won't be considered



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- c. Still need to send out communication re: carry over suspensions (Shaunna will forward the pertinent details)

**Equipment**

- a. Assessment jerseys situation will need to be addressed (limited sizing, available replacements and tracking are problematic). Idea moving forward could include player's purchasing the jersey upon registration which could be used as the practice jerseys throughout the season. Cost would be approx. \$50 per jersey but initially a larger investment to cover all required sizes, storage etc. Another idea could be to have these jerseys sponsored, one company, across all practice jerseys might be enticing for local businesses - will revisit with pricing options
- b. U9 added teams causing jersey shortage dilemma, looking at the retired U13 jerseys or the older style, new logo options to accommodate
- c. Will confirm with JF if funding is available for another refresh set
- d. Will be setting up office hours for teams to pick up their jersey sets, still need to confirm with Jamie what is required for Sponsorship
- e. We will be enforcing the deposit cheque policy this season

**Sponsorship & Communication (absent)**

**Merchandise (vacant)**

**Webmaster**

- a. Have acquired (2) additional iPads, received in error but have been kept due to higher demand than initially anticipated
- b. Re: SkillShark, teams did not import as expected, still figuring out the system
- c. Reminder that Website posts should be sent to Chris, Facebook communications should be sent to Jamie

**Special Events**

- a. Dates added for Photo Day Nov. 2nd, U13 Tournament Nov. 14-16, and U11 Tournament Jan 9-11



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- b. Looking into new association fundraising ideas, sweepstakes and raffle options

Convenor Reports (vacant)

**U9 - U11**

**U13 - U15**

**U18 - U21**

Next Meeting Date TBD - looking into Township availability for 3rd Tuesday monthly

Adjournment

Motion to adjourn at 8:26pm, Jen Dickie - Second Ryan Licari, All in favour- Carried